



## ENGLISH LIBRARIAN

	<b>Job Requirements</b>
<b>Knowledge:</b>	<ul style="list-style-type: none"><li>● Evidence of up-to-date knowledge and understanding of a school library system.</li><li>● Understanding of the significance of our school ethos.</li><li>● Understanding of the requirements of good management.</li></ul>
<b>Skills and Abilities:</b>	<ul style="list-style-type: none"><li>● Commitment to maintain discipline in the Library.</li><li>● Commitment to continuously updating and maintaining staff and student records.</li><li>● Ability to mentor and work in a team.</li><li>● Good communication skills with students and staff.</li><li>● Setting up and monitoring school programs.</li></ul>
<b>Experience:</b>	<ul style="list-style-type: none"><li>● At least two year's experience as a school librarian.</li><li>● Evidence of previous successful librarian roles.</li><li>● Evidence of good personal relationships/ team players.</li></ul>
<b>Educational:</b>	<ul style="list-style-type: none"><li>● Qualified with a Bachelor's degree in Education.</li><li>● Ability to run the English section of the library.</li><li>● Evidence of involvement in continuing professional development (CPD) activities as a participant.</li></ul>
<b>Special Requirements:</b>	<ul style="list-style-type: none"><li>● Applicant's compliance to supporting and upholding the school's Child Protection and Safeguarding Policy.</li><li>● A Criminal Record Disclosure will be required prior to appointment.</li><li>● Excellent and unequivocal references.</li><li>● Good attendance and health record.</li></ul>
<b>When Applying:</b>	<ul style="list-style-type: none"><li>● Please complete the application form which you will find on the school's website and upload your cv there.</li><li>● <a href="http://www.alrajabahrain.org">www.alrajabahrain.org</a></li><li>● Bahraini applicants must have equivalency for their degree if they graduated from a private university or a university outside of Bahrain.</li></ul>